



POSITION DETAILS	
<b>Position Title:</b>	<b>Economic Opportunities Manager</b>
<b>Department:</b>	Program Unit
<b>Reports to:</b>	Deputy Chief of Party
<b>Type of Contract:</b>	Undetermined Duration Contract (UDC)
<b>Location of Work:</b>	Phnom Penh, Pact Cambodia office
<b>Work Conditions:</b>	Full-time
JOB DESCRIPTION	
Pact Overview	
<p>At the heart of Pact is the promise of a better tomorrow. A nonprofit international development organization founded in 1971, Pact works on the ground in nearly 40 countries to improve the lives of those who are challenged by poverty and marginalization. We serve these communities because we envision a world where everyone owns their future. To do this, we build systemic solutions in partnership with local organizations, businesses, and governments that create sustainable and resilient communities where those we serve are heard, capable, and vibrant. Working in Cambodia since 1991, Pact has supported Cambodian civil society and strengthened the capacity of institutions run by and for Cambodians to end poverty and injustice.</p>	
Department Overview	
<p>Pact is implementing a 5-year Women Entrepreneurs Act (WE Act) project, funded by USAID. WE Act will focus on supporting young women between the ages of 15 and 35 in urban centers to access the knowledge, tools, and resources necessary to realize their full potential as entrepreneurs and leaders in their communities. The overall goal of the project is to see young women improved their socio-economic status.</p>	
Position Purpose	
<p>Pact is recruiting a Economic Opportunities Manager for the Women Entrepreneurs Act (WE Act) project. The Economic Opportunities Manager will design and implement activities aimed at facilitating young women entrepreneurs' access to, and agency to capitalize on, the resources, knowledge, and tools required to successfully launch and/or strengthen their business activities. The candidate will identify, enhance, and facilitate activities that support entrepreneurial efforts, MSMEs development, strengthen entrepreneurs' and business associations, specifically, looking at effective linkages between women entrepreneurs and the private sector as well as working in the focus area of 'access to finance.' This could entail working with potential banks or other financial institutions to provide effective financing products to young women entrepreneurs. The candidate will lead a small team of professionals and work closely with the project's leadership and team to ensure that all project services are designed in a gender sensitive manner. The Economic Opportunities Manager will be part of the Management Team and this position has a potential for growth in the future, based on performance.</p>	
Key Responsibilities	
<ul style="list-style-type: none"> <li>• Manage and develop the project component that engages with young women entrepreneurs within the larger businesses/entrepreneur system – i.e. Coordinate with support systems such as training institutions, legal advisors, private sector actors, associations, financial institutions and others.</li> <li>• Manage and supervise the regional implementation teams; in coordination with the other managers.</li> <li>• Work with technical staff to design the project activities based on principles of do no harm to women or girls.</li> <li>• Support research processes during project inception and throughout the life of the project.</li> <li>• Manage and mentor project partner organizations around economic opportunity and entrepreneurship as well as gender aware services and approaches for supporting young women entrepreneurs and leaders.</li> <li>• Develop and maintain strong relationships with the entrepreneur's system in Cambodia, private sector partners, civil society organizations, host country government, and other relevant stakeholders.</li> </ul>	



- Closely coordinate and cooperate with other management team members on integrating gender awareness into the design of all project services for women and youth entrepreneurs and civic leaders.
- Represent Pact at conferences, working groups, and meetings to support Pact’s thought leadership in the systems approach around entrepreneurship, MSMEs development, and civic engagement in Cambodia and the region.
- Promote knowledge sharing and learning in project activities, and among staff and project stakeholders.
- Perform other duties as assigned.

**Basic Requirements**

- At least Bachelor’s Degree in a relevant field
- At least 7 years of working experience in programs related to women’s empowerment and/or entrepreneurship, demonstrating progressive responsibility in program management.
- Ability to work and quickly adapt in a complex environment. Strong communications, and personnel management skills.
- Knowledge and experience related to economic opportunities as in entrepreneurship or private sector business.
- Experience in staff supervision
- A strong team-player focused on collaboration and empowerment
- Fluency in Khmer and professional level of English are preferred.

**Preferred Qualifications**

- Experience working on USAID contracts and cooperative agreements.
- Advanced degree in a relevant field
- Be able to travel locally and internationally
- Proven expertise in working with women entrepreneurs.
- A drive and enthusiasm to apply creative solutions to long standing problems
- We are especially looking for a motivated person with a commitment to learn and adapt and work in team, while also able to work independently

Pact is committed to gender diversity and interested applicants could submit a current resume and cover letter referencing the position applied for by **10<sup>th</sup> April 2019 at 5:00 PM** (do not include certificates or recommendations) to Email: [pactcamjobs@pactworld.org](mailto:pactcamjobs@pactworld.org)

**Agreed by the Incumbent:**

**Date:**

**Approved by Supervisor:**

**Date:**

Pact is an equal opportunity employer and does not discriminate in its selection and employment practices on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, gender identity, marital status, disability, genetic information, age, membership in an employee organization, or other non-merit factors.