



POSITION DETAILS	
Position Title:	Regional Coordinator
Department:	Program Unit
Reports to:	Economic Opportunities Manager
Type of Contract:	Undetermined Duration Contract (UDC)
Location of Work:	Siem Reap City
Work Conditions:	Full-time
JOB DESCRIPTION	
Pact Overview	
<p>At the heart of Pact is the promise of a better tomorrow. A nonprofit international development organization founded in 1971, Pact works on the ground in nearly 40 countries to improve the lives of those who are challenged by poverty and marginalization. We serve these communities because we envision a world where everyone owns their future. To do this, we build systemic solutions in partnership with local organizations, businesses, and governments that create sustainable and resilient communities where those we serve are heard, capable, and vibrant. Working in Cambodia since 1991, Pact has supported Cambodian civil society and strengthened the capacity of institutions run by and for Cambodians to end poverty and injustice.</p>	
Department Overview	
<p>Pact is implementing a 5-year Women Entrepreneurs Act (WE Act) project, funded by USAID. WE Act focuses on supporting young women between the ages of 15 and 35 in urban centers to access the knowledge, tools, and resources necessary to realize their full potential as entrepreneurs and leaders in their communities. The overall goal of the project is to see young women improved their socio-economic status.</p>	
Position Purpose	
<p>Pact is recruiting a Regional Coordinator for the Women Entrepreneurs Act (WE Act) project to be based in Siem Reap City. The Regional Coordinator will be the lead point of contact for WE Act in Siem Reap, and will have primary responsibility for managing project activities and maintaining project partnerships focused on the Siem Reap Municipality. (S)he will design and implement activities aimed at facilitating young women entrepreneurs' access to, and agency to capitalize on, the resources, knowledge, and tools required to successfully launch and/or strengthen their business activities. The candidate will identify, enhance, and facilitate activities that support entrepreneurial efforts, MSMEs development, strengthen entrepreneurs' and business associations, as well as working in the focus area of 'access to finance.' This will entail working with a variety of stakeholders to provide effective services and products to young women entrepreneurs. The candidate will work closely with the project's implementation and leadership teams in Siem Reap and in Phnom Penh to ensure that all project services are designed at high quality and in a gender sensitive manner.</p>	
Key Responsibilities	
<ul style="list-style-type: none"> • Manage and develop the project component that engages with young women entrepreneurs within the larger businesses/entrepreneur system in Siem Reap– i.e. Coordinate with support systems such as training institutions, legal advisors, private sector actors, associations, financial institutions and others focused on providing services in Siem Reap. • Support research processes during project expansion in Siem Reap and throughout the life of the project. • Manage and mentor project partner organizations around entrepreneurship and civic engagement as well as gender aware services and approaches for supporting young women entrepreneurs and leaders. • Develop and maintain strong relationships with the entrepreneur's system in Siem Reap, including private sector partners, civil society organizations, host country government, and other relevant stakeholders. • Represent Pact at conferences, working groups, and meetings to support Pact's thought leadership in the systems approach around entrepreneurship, MSMEs development, and civic engagement in Cambodia 	



and the region.

- Promote knowledge sharing and learning in project activities, and among staff and project stakeholders.
- Regularly travel to Phnom Penh to work with the Pact WE Act team and to coordinate activities between partners over different cities.
- Perform other duties as assigned.

Basic Requirements

- At least Bachelor’s Degree in a relevant field
- At least 4 years of working experience in programs related to women’s empowerment and/or entrepreneurship, demonstrating progressive responsibility in program management.
- Ability to work and quickly adapt in a complex environment.
- Ability to work independently; while maintaining good communication with WE Act team in Pnh.
- Knowledge and experience related to economic opportunities as in entrepreneurship or private sector business.
- A strong team-player focused on collaboration and empowerment
- Fluency in Khmer and professional level of English.

Preferred Qualifications

- Experience working on USAID contracts and cooperative agreements.
- Advanced degree in a relevant field
- Proven expertise in working with women entrepreneurs.
- A drive and enthusiasm to apply creative solutions to long standing problems
- We are especially looking for a motivated person with a commitment to learn and adapt and work in team, while also able to work independently

Pact is committed to gender diversity and interested applicants could submit a current resume and cover letter referencing the position applied for by **24th April 2019 at 5:00 PM** (do not include certificates or recommendations) to Email: pactcamjobs@pactworld.org

Agreed by the Incumbent:		Date:	
Approved by Supervisor:		Date:	

Pact is an equal opportunity employer and does not discriminate in its selection and employment practices on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, gender identity, marital status, disability, genetic information, age, membership in an employee organization, or other non-merit factors.